

66-6-1. Seals and signatures. (a) Each licensee, within 30 days of a license being issued, shall obtain a seal of the design approved by the board in compliance with K.S.A. 74-7023, and amendments thereto, and this regulation. The seal shall be made of two concentric circles. The outer circle shall be 1 5/8 inches in diameter. The inner circle shall be 1 1/16 inches in diameter and shall contain the words “LICENSED” at the top of the circle and “KANSAS” at the bottom of the circle and the number of the license certificate in the center. The area between the two circles shall, except as provided in this subsection, contain the licensee’s name as it appears on that individual’s license at the top of the circle and the licensee’s profession at the bottom of the circle.

The seal may contain, before the licensee’s surname, an abbreviated form of the licensee’s given name or a combination of initials representing the licensee’s given name. The seal may be a rubber stamp, an embossed seal, or a digital seal.

(b)(1) After the licensee’s seal has been applied to any document, the licensee shall apply the licensee’s handwritten or authenticated digital signature and the date across the seal. The application of the licensee’s seal and signature and the date shall constitute certification that the document on which the seal was applied was created by the licensee or under the licensee’s responsible charge.

(2) After a licensee has applied the seal, handwritten or digital signature, and date to a document, that document may be reproduced as necessary for the project in accordance with applicable law.

(3) Any licensee may use a digital signature if the digital signature authentication process meets all of the following requirements:

(A) Is unique to the licensee using the digital signature;

(B) is able to be verified;

(C) is under the sole control of the licensee using the digital signature; and

(D) is linked to an electronic document bearing the digital signature in such a manner that the signature is invalidated if any data in the document is altered.

(4) Each transmitted or stored electronic document containing a digital signature shall bear the signature, date of signing, and seal, which shall be a confirmation that the electronic document was not altered after the initial digital signing of the document. If the electronic document is altered, the signature, date, and seal shall be void.

(c)(1) Except as provided in K.S.A. 74-7031, K.S.A. 74-7032, K.S.A. 74-7033, K.S.A. 74-7034, or K.S.A. 74-7042a and amendments thereto, each document, including drawings, technical reports, original land descriptions for the purpose of conveying an interest in real property, records, and papers, shall be sealed, signed, and dated by the licensee who prepared the document or by the licensee who is in responsible charge. The licensee shall seal, sign, and date only work within the licensee's area of licensure and competence. Unless the licensee is in responsible charge, that licensee shall not review or check technical submissions of another licensed professional or unlicensed person and seal the documents as the licensee's own work.

(2) Documents required to be sealed, signed, and dated shall include the following:

(A) Any document submitted to any public or governmental agency, a client, or a user for final approval or recording; and

(B) each revision to a sealed, signed, and dated document, which shall be identified and sealed, signed, and dated by the licensee responsible for the revision.

(d)(1) The following documents shall be sealed, signed, and dated as specified in this subsection:

(A) For a set of drawings, in one of the following ways:

(i) On each drawing sheet of a set of drawings;

(ii) only on the first sheet of a multisheet set of project drawings if a digital signature authentication process meeting all the requirements in this regulation and capable of digitally linking all drawing sheets to a licensee's area of responsibility is utilized; or

(iii) in a certification block displaying the seal, signature, and date of each licensee in responsible charge and designating the drawing sheets for which each licensee is responsible, which shall be included on the cover sheet or first drawing sheet of the set of drawings;

(B) for project-specific technical specifications, on the cover sheet or index page. If multiple licensees contribute to these specifications, each licensee shall also designate each part for which that licensee is responsible;

(C) for each technical report or survey plat, on the first or last page;

(D) for original land descriptions for the purpose of conveying an interest in real property, on the first or last page;

(E) for each manufacturer's design document submitted in response to a project's delegated design requirements, including performance specifications or drawings for a specific system or components that are not commonly manufactured items standard for order, and prepared by or under the direct supervision of a Kansas licensee, with the submittal sealed, signed, and dated by the manufacturer's Kansas licensee as specified in paragraph (d)(1)(A) or (B); and

(F) for modified standard details or drawings required by a public agency to be incorporated in a project, on the cover sheet or index page of the document.

(2) For multiple seals, each licensee shall affix that individual's seal and signature to the document and shall designate the specific subject matter for which that licensee is responsible, in a note under that licensee's seal or in the title or index sheet indicating the document to which the seal applies.

(e) The documents not required to be sealed, signed, and dated shall include the following:

(1) A working drawing or preliminary document, if the working drawing or preliminary document contains a statement in large, bold letters stating "PRELIMINARY, NOT FOR CONSTRUCTION, RECORDING PURPOSES, OR IMPLEMENTATION" or words of comparable meaning; and

(2) published standard details, drawings, or specifications adopted by a municipal, county, or public agency, if incorporated in that agency's own projects. These documents shall be referenced within the project's set of drawings when used. Nothing in this subsection shall relieve a licensee of the duty of professional conduct.

(f)(1) If a licensee who has responsible charge of the work is unavailable to complete the work, a successor licensee may assume responsible charge by performing all professional services, including developing a complete design file with work or design criteria, calculations, code research, and any necessary and appropriate changes to the work, under either of the following conditions:

(A) The work is a site adaptation of a standard design plan.

(B) The non-professional services, including drafting, are not required to be redone by the successor licensee but clearly and accurately reflect the successor licensee's work.

(2) The successor licensee shall have responsible charge over the work product.

(3) The successor licensee shall be responsible for compliance with this subsection.

(Authorized by K.S.A. 74-7013; implementing K.S.A. 74-7023; effective May 1, 1978; amended May 1, 1984; amended May 1, 1985; amended May 4, 1992; amended Feb. 22, 1993; amended Feb. 13, 1995; amended March 1, 1996; amended Feb. 6, 1998; amended Nov. 2, 2001; amended March 28, 2008; amended, T-66-5-30-14, July 1, 2014; amended Sept. 26, 2014; amended June 3, 2016; amended Dec. 4, 2020.)

66-6-10. License statuses. Any licensee may elect to place the license, at the time of renewal, into one of the following license statuses:

(a) Active status shall require renewal every two years with the appropriate fee. The individual shall have 30 continuing education units (CEUs) of approved continuing education activities as required for renewal.

(b) Inactive status shall require renewal every two years with the appropriate fee. No CEUs shall be required for a licensee on inactive status. In order to qualify for inactive status, the individual shall have no pending disciplinary action.

An individual on inactive status shall not practice a technical profession in Kansas.

(c) Emeritus status shall require the individual to be at least 60 years of age. The individual shall submit a one-time application, with no fee and no proof of continuing education required. The individual shall have no pending disciplinary action. Any individual who chooses this license status may use that individual's professional title in conjunction with the word "emeritus." An individual on emeritus status shall not practice a technical profession in Kansas. (Authorized by K.S.A. 74-7013 and K.S.A. 74-7025; implementing K.S.A. 74-7025; effective Sept. 26, 2014; amended Dec. 4, 2020.)

66-7-1. Applications. (a) In addition to the appropriate, completed application form and fee, each applicant shall also have the following submitted to the board office:

(1) An official transcript to verify any educational credit; and

(2) verification of any practical experience for which credit is claimed on reference forms approved by the board, which shall be submitted directly to the board office by the individual providing the reference.

(b) Each applicant for a license by reciprocity shall also submit the following:

(1) Verification of any exams previously taken; and

(2) verification of a current active license. (Authorized by K.S.A. 74-7013; implementing K.S.A. 74-7018; effective May 1, 1984; amended May 4, 1992; amended Jan. 6, 2012; amended Dec. 4, 2020.)

66-8-3. Engineering examinations. (a) The examination required of each applicant for engineering licensure shall be the national council of examiners for engineering and surveying (NCEES) examination consisting of an engineering fundamentals section and a professional practice section.

(b) Each applicant for a professional license shall be required to pass the section on engineering fundamentals and meet the educational requirements under K.A.R. 66-9-4 before submitting an application to take the section on professional practice. (Authorized by K.S.A. 74-7013; implementing K.S.A. 74-7017, K.S.A. 74-7021, and K.S.A. 74-7023; effective May 1, 1984; amended May 4, 1992; amended Feb. 22, 1993; amended Feb. 14, 1994; amended Nov. 6, 2009; amended Dec. 27, 2013; amended Dec. 4, 2020.)

66-8-4. Professional surveyor examinations. (a) The examinations required of each applicant for licensure as a professional surveyor shall be the following:

- (1) The national council of examiners for engineering and surveying (NCEES) fundamentals of surveying;
- (2) the NCEES principles of practices of surveying; and
- (3) the board's state-specific land surveying examination covering Kansas surveying laws and practices.

(b) Any applicant who has passed only one or more sections of the state-specific land surveying examination shall be granted transfer credits for the sections passed.

(c) Each applicant for a license as a professional surveyor shall be required to pass the section on the fundamentals of surveying and shall meet the surveying experience requirements under K.S.A. 74-7022, and amendments thereto, before the applicant may take the section on professional practice. (Authorized by K.S.A. 74-7013; implementing K.S.A. 74-7017, K.S.A. 74-7022, and K.S.A. 74-7023; effective May 1, 1984; amended May 4, 1992; amended Feb. 22, 1993; amended Feb. 14, 1994; amended Feb. 13, 1995; amended Nov. 1, 2002; amended Feb. 3, 2006; amended Nov. 6, 2009; amended Sept. 26, 2014; amended Dec. 4, 2020.)

66-9-5. Surveying curriculum approved by the board. Any applicant seeking licensure as a professional surveyor may fulfill the education requirement by any of the following:

- (a) Graduation from an approved engineering curriculum as defined in K.A.R. 66-9-4;
- (b) graduation from a four-year surveying baccalaureate curriculum accredited by the accreditation board for engineering and technology (ABET);
- (c) graduation from an approved surveying curriculum of two years from a school or college approved by the board;
- (d) graduation from an approved four-year related science curriculum, which may include geology, mathematics, chemistry, or physics;
- (e) successful completion of the board's "land surveying curriculum," which was approved by the board on December 8, 2006 and is hereby adopted by reference; or
- (f) successful completion of at least 12 semester hours of approved surveying coursework consisting of three semester hours in each of the following, from a school or college approved by the board:
 - (1) Surveying measurements and analysis;
 - (2) global positioning system (GPS) surveying techniques;
 - (3) real property law; and
 - (4) boundary control and legal principles. (Authorized by K.S.A. 74-7013; implementing K.S.A. 74-7022; effective Feb. 22, 1993; amended Feb. 14, 1994; amended Nov. 1, 2002; amended June 29, 2007; amended Sept. 26, 2014; amended Dec. 4, 2020.)

66-10-4. Landscape architecture work experience.

(a) The work experience required of each applicant shall expose the applicant to all phases of work integral to the practice of landscape architecture and shall be verified as specified in paragraph (b)(1)(B).

(b)(1) Landscape architectural work experience shall meet the following requirements:

(A) Fall within the definition of the “practice of landscape architecture” under K.S.A. 74-7003 and amendments thereto; and

(B) if performed after February 22, 1993, be supervised and verified by a licensed landscape architect, architect, or engineer.

(2) Beginning April 1, 1995, each applicant for examination shall provide a record of landscape architectural experience that has been compiled and transmitted by the council of landscape architectural boards (CLARB).

(3) Beginning July 1, 2001, each applicant for reciprocity shall provide a record of landscape architectural experience that has been compiled and transmitted by the council of landscape architectural boards (CLARB).

(c) The following requirements and provisions shall be used to assign credit for work experience:

(1) A master's degree in landscape architecture may equal one year of credit toward the four-year experience requirement for a graduate of an accredited, four-year curriculum in landscape architecture.

(2) Each applicant who is a graduate of an accredited, master's level curriculum in landscape architecture as the first professional degree shall be considered by the board to be

equivalent to a graduate of a five-year curriculum and shall meet the experience requirements of that curriculum as specified in K.S.A. 74-7020, and amendments thereto.

(3) Each month of teaching in an accredited landscape architecture curriculum shall qualify for one month of landscape architecture experience. Teaching experience or other allowed experience, but not both, may be approved as experience for any concurrent calendar period.

(4) Credit may be given for 50 percent of the verified work experience obtained after a student has achieved “junior status” in a landscape architectural curriculum accredited by the landscape architectural accreditation board (LAAB). Credit for this work experience shall not exceed one year.

(d) Each applicant shall supply at least three references from licensed landscape architects who are familiar with the applicant's landscape architectural experience. (Authorized by K.S.A. 74-7013; implementing K.S.A. 74-7020; effective May 1, 1984; amended May 1, 1985; amended May 4, 1992; amended Feb. 22, 1993; amended Feb. 14, 1994; amended Feb. 13, 1995; amended Feb. 9, 2001; amended Dec. 4, 2020.)

66-10-9. Engineering experience. (a) The work experience required of each applicant shall expose the applicant to all phases of work integral to the discipline of engineering in which the applicant claims qualification to practice and shall be verified as specified in paragraph (b)(2).

(b) Engineering work experience shall meet the following requirements:

(1) Fall within the definition of the “practice of engineering” pursuant to K.S.A. 74-7003, and amendments thereto;

(2) be directly supervised by a licensed professional engineer. However, direct supervision by a licensed professional engineer shall not be required of the employees of any person, firm, or corporation not offering services in the technical professions to the public, although verification by the applicant's supervisor shall still be required; and

(3) include at least two years of work experience, which shall have been gained in the United States.

(c) The following requirements and provisions shall be used to assign credit for work experience:

(1) The applicant shall demonstrate four years of acceptable work experience.

(2) One year of credit toward the experience requirement may be given for a master's or doctoral degree in engineering, unless that degree is used to satisfy the educational requirement described in K.A.R. 66-9-4(b). Credit shall not be allowed for both work experience and master's or doctoral degree credit obtained during the same time period.

(3) Each month of teaching in an accredited engineering curriculum shall qualify for one month of engineering experience. Teaching experience or other allowed experience, but not both, may be approved as experience for any concurrent calendar period.

(4) Work experience credit shall not be allowed for work performed before graduation with the baccalaureate degree.

(d) Each applicant shall supply at least three references from professional engineers who are licensed in the United States and are familiar with the applicant's engineering experience.

(Authorized by K.S.A. 74-7013; implementing K.S.A. 74-7021; effective May 1, 1984; amended April 9, 1990; amended May 4, 1992; amended Feb. 14, 1994; amended Feb. 13, 1995; amended Nov. 1, 2002; amended Feb. 3, 2006; amended Jan. 5, 2007; amended Nov. 6, 2009; amended Dec. 27, 2013; amended Dec. 4, 2020.)

66-10-10b. Surveying experience required of a graduate in a four-year related science curriculum other than land surveying or engineering. Each graduate of a four-year curriculum considered by the board to be related to land surveying, which may include geology, mathematics, chemistry, or physics, shall provide documentation of six years of surveying experience. At least four years of this experience shall have been in progressive land surveying, as defined in K.A.R. 66-10-12(b)(1). (Authorized by K.S.A. 74-7013; implementing K.S.A. 74-7022; effective Nov. 1, 2002; amended Dec. 4, 2020.)

66-10-10c. Surveying experience required of an applicant who completed 12 semester hours of approved surveying coursework. Each applicant meeting the education requirements of K.A.R. 66-9-5(f) shall provide documentation of eight years of surveying experience. At least six years of this experience shall have been in progressive surveying as defined in K.A.R. 66-10-12(b)(1). (Authorized by K.S.A. 74-7013; implementing K.S.A. 74-7022; effective Dec. 4, 2020.)

66-10-12. Surveying experience. (a)(1) Surveying experience shall meet the following requirements:

(A) Fall within the definition of “practice of professional surveying” in K.S.A. 74-7003, and amendments thereto; and

(B) be under the direct supervision of a licensed professional surveyor for work performed after May 1, 1988.

(2) Each applicant shall supply references from at least three licensed surveyors or licensed engineers who are familiar with the applicant's surveying experience. At least one reference shall be from a licensed surveyor.

(b) The following requirements shall be used to assign credit for work experience:

(1) Progressive surveying experience shall include each of the following elements of professional surveying:

(A) Project management;

(B) research;

(C) measurements and locations;

(D) computations and analysis;

(E) legal principles and reconciliation;

(F) land planning and design;

(G) monumentation; and

(H) documentation and land information systems.

(2) Surveying experience normally identified with engineering projects, including construction staking, curb and gutter projects, sanitary sewers, and design surveys for highways

or bridges other than those that relate to right-of-way surveys, shall not be considered progressive surveying experience. However, this experience may be considered by the board as basic surveying experience.

(3) Each month of teaching in an accredited engineering or surveying curriculum shall qualify for one month of basic surveying experience. Teaching experience or other allowed experience, but not both, may be approved as experience for any concurrent calendar period.

(Authorized by K.S.A. 74-7013; implementing K.S.A. 74-7022; effective May 1, 1984; amended May 4, 1992; amended Feb. 22, 1993; amended Feb. 13, 1995; amended Feb. 4, 2000; amended Feb. 9, 2001; amended Nov. 2, 2001; amended Feb. 3, 2006; amended Sept. 26, 2014; amended Dec. 4, 2020.)

66-10-13. Geology experience. (a) The work experience required of each applicant shall expose the applicant to all phases of work integral to the discipline of geology in which the applicant claims qualification to practice and shall be verified as specified in paragraph (b)(2).

(b) Geology experience shall meet the following requirements:

(1) Fall within the definition of “practice of professional geology” in K.S.A. 74-7003, and amendments thereto; and

(2) be directly supervised by a licensed geologist for work performed after July 1, 2000.

However, direct supervision by a licensed geologist shall not be required of the employees of any person, firm, or corporation that does not offer services in the technical professions to the public, although verification by the applicant's supervisor shall still be required.

(c) The following shall be used to assess credit for work experience:

(1) Experience credit shall not be allowed for work performed before graduation.

(2) One year of credit toward the experience requirement may be given for a master's degree in geology or in a closely related specialty area acceptable to the board.

(3) Each month of teaching in an accredited geology curriculum shall qualify for one month of geology experience. Teaching experience or other allowed experience, but not both, may be approved as experience for any concurrent calendar period.

(d) Each applicant shall supply references from at least three licensed geologists or licensed engineers who are familiar with the applicant's geology experience. At least two of these references shall be licensed geologists. One of the three references may be a licensed engineer.

(Authorized by K.S.A. 74-7013; implementing K.S.A. 74-7041a; effective Feb. 4, 2000;

amended Feb. 9, 2001; amended Nov. 2, 2001; amended Nov. 1, 2002; amended Dec. 27, 2013;
amended, T-66-5-30-14, July 1, 2014; amended Sept. 26, 2014; amended Dec. 4, 2020.)

66-11-5. Admission requirements for fundamentals of surveying examination. (a) Each application shall be reviewed by the board to determine whether the requirements for admission to take the fundamentals of surveying examination have been met. Once the board establishes that these requirements have been met, the applicant shall be allowed to sit for the examination.

(b) Each applicant shall meet the following requirements for admission before taking the examination:

(1)(A) Graduation from an accredited surveying curriculum, as defined in K.A.R. 66-9-5

(b) and (c);

(B) graduation from an approved engineering curriculum specified in K.A.R. 66-9-5(a);

(C) graduation from an approved four-year related science curriculum specified in K.A.R. 66-9-5(d); or

(D) successful completion of the surveying curriculum specified in K.A.R. 66-9-5(e) or (f); and

(2) verification of the surveying experience requirements specified in K.A.R. 66-10-10a, K.A.R. 66-10-10b, or K.A.R. 66-10-10c, as applicable.

(Authorized by K.S.A. 74-7013; implementing K.S.A. 74-7022 and K.S.A. 74-7023; effective Nov. 1, 2002; amended Feb. 3, 2006; amended June 29, 2007; amended Jan. 23, 2009; amended Sept. 26, 2014; amended Dec. 4, 2020.)

66-14-1. Requirements. (a) Except as provided in subsections (b) and (c), each licensee shall have completed 30 continuing education units (CEUs) of acceptable continuing education activities during the two-year period immediately preceding the biennial renewal date established in K.A.R. 66-6-6 as a condition for license renewal. At a minimum, 24 of the required 30 CEUs shall be related to health, safety, property, and welfare (HSPW). If the licensee exceeds the requirement in any renewal period, the licensee may carry a maximum of 15 HSPW CEUs forward into the subsequent renewal period. Any licensee may obtain a maximum of 10 HSPW CEUs in any 24-hour period.

(b) Each licensee renewing a license in more than one profession shall have completed 20 HSPW CEUs for each profession every two years before renewal. At least 16 of the required 20 CEUs for each profession shall be HSPW CEUs. The number of CEUs that may be carried over into the next renewal period for each licensee renewing in more than one profession shall not exceed 15 HSPW CEUs in each technical profession.

(c)(1) Each professional surveyor shall complete at least two CEUs of preapproved continuing education activity on the Kansas minimum standards adopted by reference in K.A.R. 66-12-1(b).

(2) Each provider of a continuing education activity on the Kansas minimum standards specified in paragraph (c)(1) shall submit an application for preapproval of the continuing education activity on a form provided by the board.

(3) To qualify for preapproval, each continuing education activity shall meet the following conditions:

(A) The continuing education activity has a definable purpose and objective.

(B) The continuing education activity is created and conducted by a person qualified in the subject area.

(C) The continuing education activity equals two contact hours.

(D) A certificate will be provided to the participant upon completion of the continuing education activity.

(Authorized by K.S.A. 74-7013; implementing K.S.A. 74-7013 and 74-7025; effective March 1, 1996; amended Feb. 4, 2000; amended Jan. 23, 2009; amended Dec. 27, 2013; amended Sept. 1, 2015; amended Dec. 4, 2020.)

66-14-2. Definitions. Each of the following terms used in this article of the board’s regulations shall have the meaning specified in this regulation:

(a) “College or university course continuing education unit” means a continuing education unit acceptable to the board for successfully completing a semester credit hour in a course. One semester credit hour shall be the equivalent of 15 CEUs.

(b) “Contact hour” means one clock-hour of at least 50 minutes of instruction or presentation of a continuing education activity.

(c) “Continuing education activity” means an activity that meets the following requirements:

(1) Enhances a licensee's level of technical, professional, managerial, or ethical competence in order to further the goal of protecting the health, safety, property, and welfare of the public (HSPW); and

(2) reinforces the need for life-long learning in order to stay current with changing technology, changing procedures, changing processes, and established standards.

(d) “Continuing education unit” and “CEU” mean a unit of credit accepted by the board for participation in a continuing education activity as specified in K.A.R. 66-14-3. One contact hour shall be the equivalent of one CEU.

(e) “Sponsor” means an individual, organization, association, institution, or other entity that provides a continuing education activity for the purpose of fulfilling the continuing educational requirements of these regulations.

(Authorized by K.S.A. 74-7013; implementing K.S.A. 74-7013 and 74-7025; effective March 1, 1996; amended Jan. 23, 2009; amended Sept. 1, 2015; amended Dec. 4, 2020.)

66-14-3. Continuing education activities. (a) Continuing education activities that meet the continuing education requirement shall include the following:

- (1) Attending professional or technical presentations at meetings, conventions, or conferences;
- (2) attending in-house programs sponsored by corporations or other organizations;
- (3) successfully completing seminars, tutorials, short courses, correspondence courses, televised courses, or videotaped courses;
- (4) making professional or technical presentations at meetings, conventions, or conferences;
- (5) teaching or instructing, as described in K.A.R. 66-14-5(d);
- (6) authoring published papers, articles, or books;
- (7) serving as an officer or committee member of a technical profession society or organization, as described in K.A.R. 66-14-5(f);
- (8) successfully completing a course semester credit hour at an approved college or university; and
- (9) successfully completing health, safety, property, and welfare continuing education activities, which shall include instruction in technical and professional subjects that safeguard the public and that are within any of the following areas necessary for the evaluation, design, construction, utilization, planning, engineering, implementation, construction, testing, operation, maintenance, and renewal of engineered systems in the built environment:
 - (A) Practice management focused on areas related to the management of the licensee's practice and details of running a business;

(B) project management focused on areas related to the management of projects through execution, in the profession of the licensee;

(C) programming and analysis focused on areas related to the evaluation of project requirements, constraints, and opportunities;

(D) project planning and design focused on areas related to the preliminary design of sites, buildings, and environmental considerations;

(E) project development and documentation focused on areas related to the integration and documentation of building systems, material selection, and material assemblies into a project; or

(F) construction and evaluation focused on areas related to construction contract administration and post-occupancy evaluation of projects.

(b) Each of the continuing education activities identified in paragraphs (a)(1), (2), (3), (8), and (9) shall meet all of the following conditions:

(1) The continuing education activity has a definable purpose and objective relevant to the licensee's field of practice.

(2) The program is conducted by a person qualified in the subject area.

(3) The licensee retains a record of registration and attendance.

(Authorized by K.S.A. 74-7013; implementing K.S.A. 74-7013 and 74-7025; effective March 1, 1996; amended Feb. 4, 2005; amended Jan. 23, 2009; amended Sept. 1, 2015; amended Dec. 4, 2020.)

66-14-5. Computation of credit. Continuing education activities shall be measured in continuing education units (CEUs) and shall be computed as follows:

(a) Successfully completing one contact hour of coursework or seminars at meetings, conventions, conferences, or in-house programs shall be the equivalent of one CEU.

(b) Taking an educational tour of a technically significant project shall be the equivalent of one CEU for each toured project, if the tour is conducted by a sponsor including a college, university, or professional organization.

(c) Preparation and making presentations, as specified in K.A.R. 66-14-3(a)(4), shall constitute four CEUs for the first contact hour of presentation plus one CEU for each additional contact hour of presentation.

(d) Teaching credit shall be valid for teaching a course or seminar in its initial presentation only. Full-time faculty at a college, university, or other educational institution shall otherwise not receive teaching credit for teaching their regularly assigned courses. Teaching or instructing a new college or university course for the first time shall be the equivalent of 10 CEUs.

(e) Authoring a published paper, article, or book shall be the equivalent of one of the following:

(1) 10 CEUs for each book or published paper in the licensee's area of professional practice; or

(2) five CEUs for each paper or article in the licensee's area of professional practice.

(f) Serving as an officer or committee member of a technical profession society or public commissions organization shall be the equivalent of two CEUs. Continuing education units shall

be limited to two CEUs for each organization and shall not be earned until the completion of each year of service.

(g) Serving as a mentor or sponsor for the architectural experience program (AXP) of the national council of architectural registration boards (NCARB) shall be the equivalent of two CEUs annually.

(h) Successfully completing one university semester hour of credit shall be the equivalent of 15 CEUs.

(i) Successfully completing one contact hour of professional development self-study coursework that is offered by a third-party sponsor with evidence of achievement with a final graded test shall be the equivalent of one CEU. A maximum of five self-study CEUs may be applied in any one renewal period. Proof of course completion shall be required.

(Authorized by K.S.A. 74-7013; implementing K.S.A. 74-7013 and 74-7025; effective March 1, 1996; amended Nov. 2, 2001; amended Feb. 4, 2005; amended Jan. 23, 2009; amended Sept. 1, 2015; amended Dec. 4, 2020.)

66-14-6. Exemptions. To qualify for an exemption from the continuing education requirement, the licensee shall submit an application to the board documenting the existence of one of the following conditions:

(a) The licensee is renewing for the first time.

(b) The licensee is called to active duty in the armed forces of the United States for a period exceeding 120 consecutive days in a renewal period. This individual may be exempt from obtaining 15 CEUs of the 30 CEUs required during the renewal period.

(c) The licensee chooses to have the license placed on inactive status or emeritus status as specified in K.A.R. 66-6-10. If the licensee elects to return to practice, the licensee shall earn 30 CEUs for the last renewal period or shall meet the requirement specified in K.A.R. 66-14-1(b).

(Authorized by K.S.A. 74-7013; implementing K.S.A. 74-7013 and K.S.A. 74-7025; effective March 1, 1996; amended Feb. 4, 2000; amended Nov. 1, 2002; amended Sept. 26, 2014; amended Dec. 4, 2020.)

66-14-7. Records. (a) Each licensee shall maintain records on forms prescribed by the board to support the continuing education units claimed by the licensee.

The records shall include the following:

(1) A log showing the type of continuing education activity claimed and the number of CEUs earned; and

(2) supporting documentation, which may include documentation of either of the following:

(A) Presentations or attendance at meetings, conventions, conferences, programs, seminars, and similar functions, which shall be documented by verification records in the form of completion certificates, sign-in sheets, or other documents supporting evidence of attendance; or

(B) authoring published papers, articles, or books, which shall be documented by proof of publication.

(b) Each licensee shall maintain the records specified in subsection (a) for at least four years and shall provide a copy to the board, upon request.

(Authorized by K.S.A. 74-7013; implementing K.S.A. 74-7013 and 74-7025; effective March 1, 1996; amended Jan. 23, 2009; amended Sept. 1, 2015; amended Dec. 4, 2020.)

66-14-8. Reinstatement. Any individual may apply for reinstatement of a cancelled license by performing the following:

(a) Submitting an application for reinstatement;

(b) paying the required reinstatement fee; and

(c) providing evidence of obtaining 30 CEUs in the immediately preceding two-year period. (Authorized by K.S.A. 74-7013; implementing K.S.A. 74-7025; effective March 1, 1996; amended Dec. 4, 2020.)

66-14-9. Proof of compliance. Each licensee shall provide proof of meeting the continuing education requirements of the board. If the licensee fails to furnish the information required by the board, the individual's license shall not be renewed. (Authorized by K.S.A. 74-7013; implementing K.S.A. 74-7025; effective March 1, 1996; amended Dec. 4, 2020.)

66-14-10. (Authorized by K.S.A. 2014 Supp. 74-7013; implementing K.S.A. 2014 Supp. 74-7013 and 74-7025; effective March 1, 1996; amended Feb. 9, 2001; amended June 18, 2010; amended Sept. 1, 2015; revoked Dec. 4, 2020.)

66-14-11. (Authorized by K.S.A. 2014 Supp. 74-7013; implementing K.S.A. 2014 Supp. 74-7013 and 74-7025; effective March 1, 1996; amended Sept. 1, 2015; revoked Dec. 4, 2020.)

66-14-12. Disallowance. If the board disallows any continuing education units claimed by an applicant for license renewal or reinstatement, the applicant shall have 120 days after notification of the disallowance to substantiate the original claim or to earn other continuing education units to meet the minimum requirement. (Authorized by K.S.A. 74-7013; implementing K.S.A. 74-7025; effective March 1, 1996; amended Dec. 4, 2020.)