

# KANSAS STATE BOARD OF TECHNICAL PROFESSIONS

900 SW Jackson Street, Suite 507, Topeka, KS 66612

(785) 296-3053 | <http://ksbtp.ks.gov>

## APPLICATION FOR PROFESSIONAL ENGINEER LICENSURE BY RECIPROCITY → MODEL LAW ENGINEER APPLICANTS ONLY←

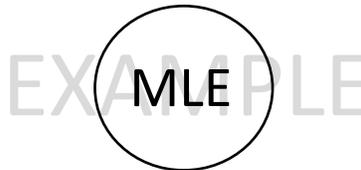
This is a shortened application for individuals that are currently licensed in another jurisdiction AND have been designated as a “Model Law Engineer” by NCEES.

### Who is a Model Law Engineer (MLE)?

A professional engineer is automatically granted the MLE designation by NCEES if they have earned a bachelor’s degree in engineering from an EAC/ABET-accredited program, have four years of acceptable engineering working experience, pass the FE and PE exams, and maintain a clean disciplinary record. For more information and to review NCEES’ Model Law and Model Rules, please visit <https://ncees.org/records/model-law-designation>.

### How do I verify if I have Model Law Engineer (MLE) status?

Visit your MyNCEES profile. When viewing your record, the MLE status will appear in a circular image similar to this example:



## APPLICATION REQUIREMENTS

- \$250.00 check or money order made payable to the Kansas State Board of Technical Professions
- Complete application pages 2-3 and submit with payment to the Board address provided above
- Request NCEES transmit your record to the Kansas State Board of Technical Professions

## ADDITIONAL INFORMATION

- Incomplete applications will be retained by the Board office for one calendar year from date of receipt
- Handwritten applications will not be accepted if handwriting is unclear when digitally scanned
- Application processing time after receipt of NCEES record transmittal is 1-2 business days
- Board office staff will email you if your application is received and NCEES has not yet transmitted your record

If you require assistance or accommodation, please contact the Kansas Board in one of the following ways:

Send an e-mail to Board office staff at [KSBTPAdmin@KS.GOV](mailto:KSBTPAdmin@KS.GOV) with your inquiry and a staff member will answer as soon as possible. You may also send a request for phone call to this e-mail address and a staff member will call the phone number you provide within one business day to assist you.

Call the Board office directly at (785) 296-3053.

Kansas State Board of Technical Professions Office Hours

Monday through Friday

8:00 a.m. CST – 4:30 p.m. CST

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APPLICATION FOR  
**PROFESSIONAL ENGINEER LICENSURE BY RECIPROCITY**  
**MODEL LAW ENGINEER APPLICANTS ONLY**

**Part 1: MLE Confirmation**

Does your NCEES record currently reflect the **MLE** designation?  YES  NO

Have you ever been convicted of a felony or had disciplinary or administrative action taken against a professional license?  YES  NO

**Part 2: Applicant Information**

**Note:** If any of the information below changes after you submit this application, you must notify the Board immediately in writing (changes cannot be accepted by phone).

Name: \_\_\_\_\_ Maiden Name: \_\_\_\_\_ Gender:  Female  
(First/Middle/Last)  Male  
 Prefer Not to Answer

Date of Birth: \_\_\_\_\_ Social Security Number: \_\_\_\_\_

**Contact Information:**

Street Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Country: \_\_\_\_\_ Foreign applicants: Provide state within your country above if applicable.

This address is my (check one):  Home  Business

If **business**, list name: \_\_\_\_\_

Preferred Phone Number: \_\_\_\_\_  Cell  Home  Business

Email Address: \_\_\_\_\_

**Note:** You must have an email on file to receive correspondence regarding application status as well as future renewal notices.

**Part 3: Certificate of Authorization**

Will you be practicing, contracting or offering to practice a technical profession through a new business entity in Kansas once approved for licensure?  Yes  No

- If **YES**, once the Principal in responsible charge has been issued an individual Kansas license, submit a complete application for a KSBTP **Certificate of Authorization for a Business Entity** available on our website at <http://ksbpt.ks.gov>.
- K.S.A. 74-7036 requires a business entity practicing or offering to practice a technical profession in Kansas to obtain a KSBTP Certificate of Authorization.

Will you be practicing, contracting or offering to practice a technical profession through an established business entity in Kansas once approved for licensure?  Yes  No

- If **YES**, complete the following:

Business Entity Name: \_\_\_\_\_ Certificate of Authorization # \_\_\_\_\_

## Part 4: Signature

Read the statements below and **sign** and **date**. *Please note: electronic, photocopied, or stamped signatures will not be accepted by the Board.*

- I have read and will comply with [KSBTP Statutes, Rules and Regulations](#).
- I am not now under any disciplinary proceeding or action, pending or otherwise, in any other jurisdiction;
- I have not represented myself as a professional engineer without proper licensure, either verbally or on any printed matter, in the State of Kansas, nor will I do so until such time as my license or certificate has been issued by the Kansas State Board of Technical Professions; and
- I have not performed or offered to perform professional engineering without proper licensure in the State of Kansas, nor will I do so until such time as my license has been issued by the Kansas State Board of Technical Professions.

**I HEREBY CERTIFY THAT ALL STATEMENTS IN THIS APPLICATION ARE TRUE AND CORRECT:**

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date