

**KANSAS STATE BOARD OF TECHNICAL PROFESSIONS
STRATEGIC PLANNING COMMITTEE MINUTES**

October 14, 2024

1:00 P.M.

Kansas Board of Technical Professions Board meetings follow the Kansas Open Meetings Act (KOMA). The meeting was not able to be called to order per lack of Quorum of members.

Members present were:

Trudy Faulkner, Arch.
Wendy Ornelas, Arch.
Carisa McMullen, L.A.
Bill Haverkamp, P.S.

Members not present:

Larry Graham, P.E. P.S.
Doug Louis, P.G.
Jack Poole, P.E.
Derek Jackson, Public Member

Others present were:

Larry Karns, Executive Director
Nicole Turner, Asst. Attorney General
Kimberly Kramer, P.E.
Lisa Mendoza, 1st Asst. Atty. General
Megan H. Jasman, Sr. Admin Spec.

I. WELCOME, CALL TO ORDER

Meeting called to order at 1:09 p.m.

II. APPROVAL OF JULY 22nd MEETING MINUTES

Approval of previous minutes- not addressed as quorum was not present. No formal action taken.

III. AGENDA

The following items were discussed with no formal action taken.

Ms. Faulkner discussed the goals of the Strategic Planning Committee.

A. Social media

Ms. Faulkner discussed gathering more information for the social media position and how that will be passed on to staff to help give KSBTP an interactive and larger social media presence. Focus should be on use of Linked in and hiring an agency to set this up and to assist staff in managing this into the future. The goal of the social media would be to reach another generation and larger target audience and provide more frequent touches as well as more relevant and timely posts. Ms. McMullen presented information on media tools from FARB that may be utilized since we have multiple disciplines to reach.

B. Memorializing complaint procedure

Ms. Faulkner and Director Karns discussed complaint procedure. They continue to work on this process and have included KSBTP counsel Will Skepnek into the process. The office would like to integrate staff into the complaint process to streamline the review if no suspension or revocation has occurred. It was noted that this complaint procedure process should be forwarded on to the Complaint Committee to address - this isn't relevant to the Strategic Planning Committee. Staff and Legal Counsel are to review and determine if there is a means of the Board delegating some reviews to staff addressing certain matters for quicker resolution where they have jurisdiction.

C. Fine schedule status

Director Karns is still gathering surrounding states' information. Once obtained it will be passed to the Complaint Committee for review and decision.

D. Outreach to professional schools

Director Karns has been reaching out to Architecture and Engineering Universities to compile a list of events KSBTP can attend. Ms. Faulkner requested that Director Karns / staff provide a listing of all schools that are in Kansas that we provide outreach to - including Community Colleges and Universities. Then highlight the ones that have had outreach in the past year.

E. Society meetings

Director Karns has reached out to societies and is waiting on responses. Ms. Ornelas also discussed representing the State of Kansas as she was invited to participate in NCARB's chair committee meeting in Fargo, and she would be traveling to North Dakota that Thursday and would like the Board's approval to attend North Dakota State University's NCARB event about licensure to participate on the panel to represent the state of Kansas. She requested information from Director Karns / staff for language and information typically shared with students at these events such as Rules and Regulations for the State of Kansas licensure for architects.

F. Update strategic planning matrix

Director Karns and Ms. Faulkner have discussed the matrix goals and that Ms. Faulkner had updated the information for everyone to review. Director Karns / staff will provide the updated Strategic Planning Matrix to Committee members. Committee is to review the goals and identify what they feel is most important. Ms. Faulkner discussed reviewing this with the Full Board in December. Director Karns will also place Strategic Planning Matrix review onto the December Agenda.

G. Regulation Review

Ms. Turner and Director Karns are working on Regulation review. They will provide updates to the necessary Committees prior to the December meetings. Prior to July 2025, all regulations will be reviewed. By December of 2024, any Regulations requiring updating will be sent out to the Committees for discussion and review. Any recommendations from the Committees will then be taken to the Board for review. Director Karns and Ms. Turner are continuing their review and are highlighting the Regulations they feel need to be updated.

H. CEU Audits

Discussion about Mr. Lewis sending out the fillable PDF form for CEUs and this has not yet been resolved. This appears to be a software issue. Megan noted that Audits were currently on hold as the staff was unable to process them and applications in the time required (90 days) and there is a temporary hold placed on them. Ms. Turner noted that she was not aware this had been done and will review with Director Karns.

IV. ADJOURNMENT

Meeting adjourned at 1:47 p.m.